



NAEYC Withdrawal Form

PURPOSE

NAEYC Accreditation is voluntary and programs have the right to withdraw from the Accreditation or Renewal Process at any time. Complete and submit this form to formally withdraw from the NAEYC Accreditation or Renewal Process.

PROGRAM INFORMATION

Program Identification

Program Name:

Legal name to appear on all correspondence and official documents from NAEYC, including the NAEYC Accreditation Certificate.

Program ID#:

Program Address

Street Address:

Suite/dept/floor:

City:

State:

Zip:

County:

Country:

Phone:

Fax:

Email:

Website:

WITHDRAWAL

My program wishes to formally withdraw from the Accreditation or Renewal Process at this time.

Please select the statement that best describes your program:

Programs Pursuing Initial Accreditation

Programs Renewing Accreditation

My program is an Applicant (Step 2) but does not plan to submit Candidacy Materials on the Candidacy due date selected within the Application.

My program has submitted the Intent to Renew but does not plan to submit Renewal Materials on the Renewal Materials due date.

My program has submitted Candidacy Materials and is currently awaiting a Candidacy decision.

My program has submitted Renewal Materials and is currently awaiting a Renewal Materials decision.

My program has been accepted as a Candidate (Step 3) and is awaiting a site visit.

My program's Renewal Materials were approved and are awaiting a site visit for Renewal.

Signature

Signature

Title

SUBMISSION INSTRUCTIONS

Mail:

NAEYC Academy
Attn: Quality Assurance
1313 L Street NW, Suite 500
Washington, DC 20005-4101

Email:

qualityassurance@naeyc.org

Fax:

(202) 232-1720

NAEYC accepts the postmark date, the fax date, or the e-mail sent date as the submission date. NAEYC recommends that programs obtain written confirmation of receipt of all forms sent to NAEYC P.O. Boxes. Please discuss tracking options with your local Post Office. NAEYC is not able to sign for materials that are delivered to a P.O. Box by an individual courier such as UPS or FedEx. Similarly, NAEYC recommends that programs save a copy of any fax confirmation pages or automated e-mail replies as confirmation of receipt of all forms emailed to NAEYC.

Copy this form for your program's records before submission. NAEYC will not return this form to the program.