



Conducting Self-Study & Self-Assessment


*2011 Annual Conference & Expo
Orlando, FL*

Session Goals

- Review the major tasks of Self-Study & Self-Assessment
- Identify the similarities and differences between Self-Study & Self-Assessment
- Highlight available resources



Four Steps of NAEYC Accreditation

- 
- 1 Enrollment in **Self-Study**
 - 2 Becoming an **Applicant**
 - 3 Becoming a **Candidate**
 - 4 **Meet and Maintain** Standards



Step 1: Enrollment/Self-Study

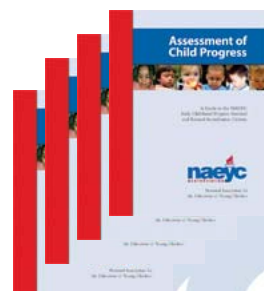
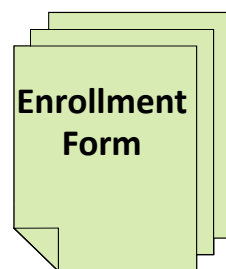
Purpose of Self-Study

- Understand NAEYC's standards & criteria
- Engage in reflective practice
- Determine how/where program aligns to standards & criteria
- Plan and implement quality improvements



Step 1: Enrollment/Self-Study

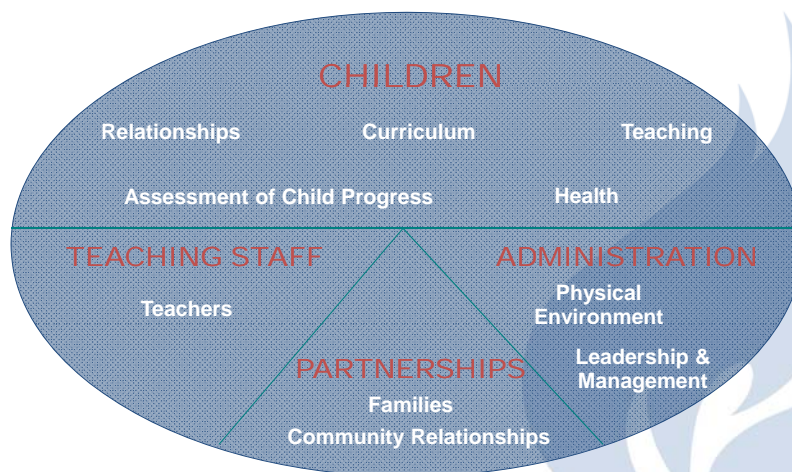
Enroll in the accreditation process



Self-Study Kit



Accreditation Standards



How the Standards are Organized

Standard 1: Relationships

Topic Area 1.E.

Addressing Challenging Behaviors

1.E.04.a

Criterion 1.E.04

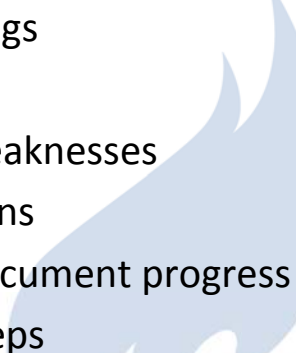
Teaching staff respond to a child's challenging behavior, including physical aggression, in a manner that:

Indicator 1.E.04.a

provides for the safety of the child.




Major Tasks of Self-Study

1. Build shared understandings
 2. Gather Evidence
 3. Determine strengths & weaknesses
 4. Develop improvement plans
 5. Make Improvements & document progress
 6. Evaluate results & next steps
- 



Build a Shared Understanding

- Engage in reflective practice activities
 - Criteria Chats
 - Criteria Match
 - Scavenger Hunt
 - Form a Self-Study team
 - Link up with others in the community
- 



Gather Evidence

The collage includes the following items:

- Schedule:**

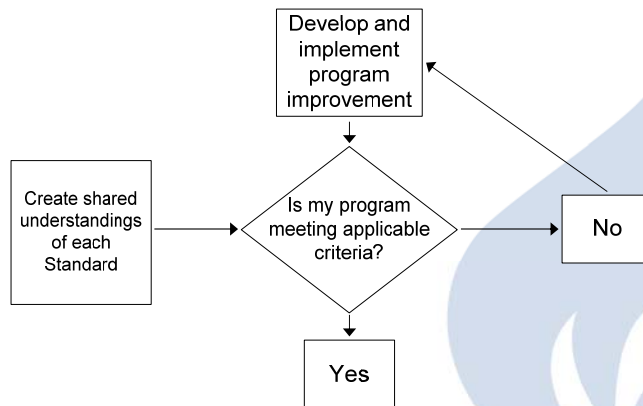
| | |
|------------|-------------------|
| 9:00 a.m. | Breakfast |
| 9:30 a.m. | Multipurpose Room |
| 10:00 a.m. | Outdoor |
| 10:45 a.m. | Circle |
| 11:00 a.m. | Center |
| 11:30 a.m. | Center |
| 12:00 p.m. | Center |
- Fire Drill Route Map:** Titled "EMERGENCY FIRE DRILL ROUTE CLASSROOM 4", it shows a path starting from "CLASSROOM 4", going to "ASSEMBLE ON BACKTOP PLAYGROUND", and then to "PLAY ENTRANCE". It also indicates "PRIMARY EXIT ROUTE" and "SECONDARY EXIT ROUTE".
- NO SMOKING Sign:** A red circle with a diagonal slash over a cigarette icon, with the text "NO SMOKING" and "IT IS AGAINST THE LAW TO SMOKE IN THESE PREMISES".
- Table of Contents:**

| | |
|--------|----|
| Events | 12 |
| Home! | 14 |
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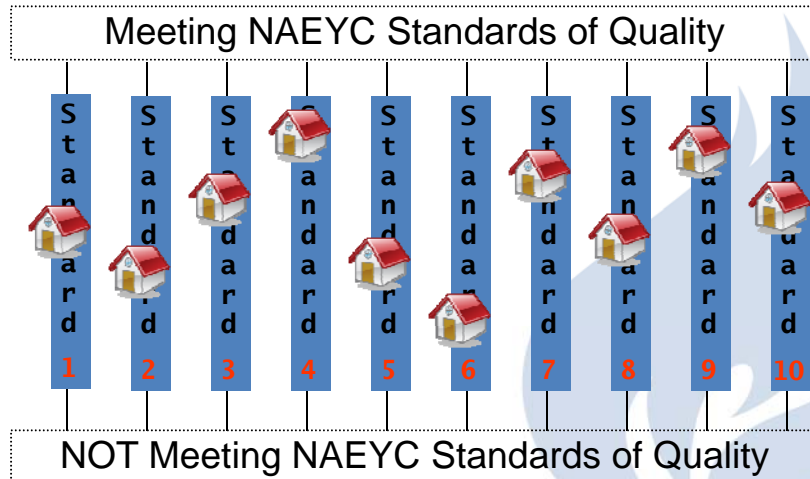
The naeyc logo is visible in the bottom left corner.

Step 1: Enrollment/Self-Study

Align your Program to the Ten Standards



Step 1: Enrollment/Self-Study



Determining Your Timeframe

Considerations:

- Is your program currently accredited?
- Do you have buy-in from staff, families, others to start the process?
- How stable is your program?
- Other expectations?





Step 2: Application/ Self-Assessment

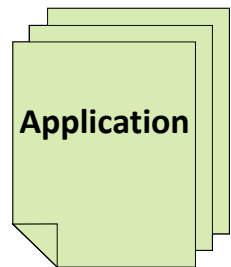
Purpose of Self-Assessment

- Formalize work done during Self-Study
- Compile & organize evidence
- Document how program meets Standards & Criteria
- Prepare to meet Candidacy Requirements



Step 2: Application/Self-Assessment

Apply to become a Candidate for NAEYC Accreditation



Meet
Eligibility
Requirements



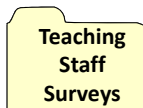
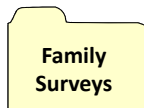
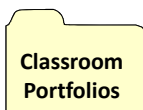
Select
Candidacy
Due Date



Major Tasks of Self-Assessment

Organize evidence into Sources of Evidence

Written/Photographic
Sources of Evidence



Observable
Source of Evidence



Observable Criteria



Portfolios

- Two types of portfolios are needed
 - Classroom (one for each group)
 - Program
- Portfolios document policies, procedures and activities that take place over time



Surveys

- Two formal surveys must be conducted:
 - Teaching Staff
 - Family
- Surveys provide evidence for meeting criteria
- Surveys can be repeated



Observable Criteria

- Program-wide & Group-specific
- Program conducts observations to prepare to meet observable criteria
- Evidence must be observed to receive credit



Preparation for Candidacy

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naeyc Accreditation | Join NAEYC | Online Store | Get Involved |

Find Accredited Programs | Log In | Standards and Criteria | Forms | Fees | Get Help & Resources | Compliments & Complaints | About Us | Contact Us

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Interested in Accreditation

- Pursuing Accreditation or Rec accreditation
- The Four Steps
- Requirements
 - Eligibility Requirements
 - Candidacy Requirements**
 - Site Visit Requirements
- Timelines
- Educational Qualifications
- Update NAECY
- Extensions
- Cancellations and Withdrawals
- Appeals
- Currenty Accredited Programs
- Accreditation Facilitation
- Families and the Public

Overview | Eligibility Requirements | **Candidacy Requirements** | Site Visit Requirements

To be accepted as a candidate for NAECY Accreditation, [Step 3: Candidacy](#), a program must:

- Maintain good standing in its licensing or regulatory status within the last year or since its last inspection
- Provide a description of the collaborative process used to complete its Candidacy Materials, which has actively engaged the program administrator, the teaching staff, families, and the program's governing body (when applicable)
- Believe that it can meet each of the 10 NAECY Early Childhood Program Standards and that it can document satisfactory performance on at least 80 percent of the NAECY Accreditation Criteria for each standard.
- Demonstrate necessary early childhood, management and leadership expertise among members of its teaching and leadership staff by meeting the **Candidacy Requirements for Educational Qualifications of Program Administrators and Teaching Staff** as listed below:

| Position | Required Educational Qualifications |
|-----------------------|---|
| Program Administrator | The designated program administrator must demonstrate ONE of the following: <ul style="list-style-type: none">• Have at least a baccalaureate degree AND at least 9 credit-bearing hours of specialized college-level courses in administration, leadership, or management AND at least 24 credit-bearing hours of specialized college-level courses in early childhood education, child development, elementary education or early childhood special education that addresses child development and learning from birth through kindergarten |



Review

Self-Study

- Open to any program
- Understand Standards & Criteria and make improvements
- Self-paced and ongoing
- Informal work is not evaluated
- Optional tools available to guide work

Self-Assessment

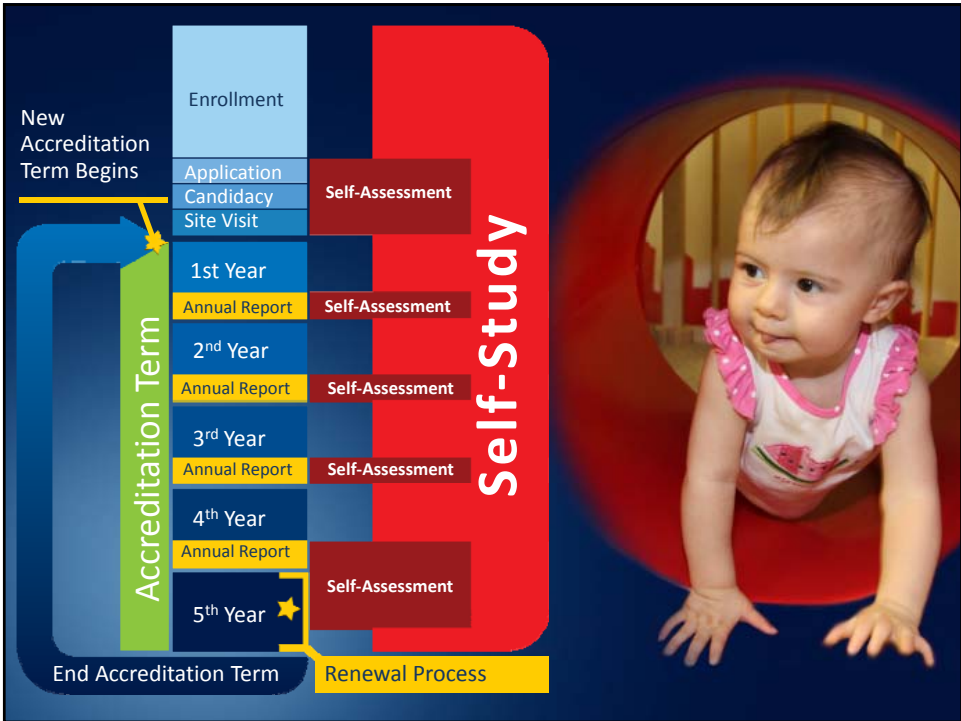
- Eligibility Requirements
- Compile evidence on how Standards & Criteria are met
- Fully prepared by Candidacy due date
- Formal work is evaluated
- Specific tools must be used



Resources & Supports

- TORCH Criteria Search & Documents
- Guide to Self-Study & Self-Assessment
- Portfolio Checklists
- Criteria Labels
- Self-Study & Self-Assessment Surveys
- Observable Criteria Tools





We're here to help...

- **Contact the NAEYC Academy**
1-800-424-2460, option 3, option 1
accreditation.information@naeyc.org
 - **Website**
www.naeyc.org/academy
 - **TORCH**
www.naeyc.org/torch
- Scholarships to assist with fees
 - Conference sessions, seminars, & webinars
 - E-Updates
 - Affiliates and Accreditation Facilitation Projects (AFPs)



"I think one of the greatest advances to child care was the creation of NAEYC's accreditation system, which has helped so much to raise the quality of programs."

T. Berry Brazelton

