



## Early Childhood Associate Degree Accreditation

National Association for the Education of Young Children

### 2012 Fee Schedule (in effect 9/1/2012)

Fee name	Fee amount	Due date	Purpose
<b>Application &amp; Eligibility Review Fee</b>	<b>\$510</b>	Due with Program Application for Eligibility	<b>Enroll in Self Study Community</b> Demonstrate eligibility requirements. Begin initial enrollment in accreditation system and join online community of programs eligible for accreditation.
<b>Accreditation Review Fee</b>	<b>\$1,530</b> If submitting 1 degree program	Due with Program Self-Study Report	<b>Advance to Candidacy Status</b> Submit Self-Study Report to indicate request for peer review and site visit.
	<b>\$2,040</b> If submitting multiple degree programs	March 31 or September 30	Begin work with staff to revise report as needed, to plan and host site visit, and prepare for an accreditation decision.
<b>Annual Fee</b>	<b>\$1,530</b> If submitting 1 degree program	Due on anniversary of Accreditation Review Fee	<b>Maintain Active Status</b> <i>If Accredited</i> , demonstrate maintenance of accreditation standards, submitting evidence in Annual Reports on anniversary of decision date. Annual Reports and Annual Fees may be due on different dates, depending upon time spent in Candidacy. <i>If in Candidacy</i> , demonstrate intent to continue to work with staff on revisions to a previously submitted Self-Study Report.
	<b>\$2,040</b> If submitting multiple degree programs	March 31 or September 30	

**Site Visit Costs = approximately \$3,000 - \$5,000**

Colleges are responsible for the full cost of the site visit. Costs vary according to the reviewers' home airports, the college location, and arrangements for local transportation, lodging, and meals. A typical visit requires hosting 3 reviewers for 4 days (3 nights), with the team arriving on Sunday afternoon and departing on Wednesday. Visiting multiple campuses or reviewing multiple degree programs may require additional team members or additional days. When budgeting for your site visit, plan for these expenses:

1. Travel for team members from their homes to your local airport.
2. Lodging for team members during their visit to your college.
3. Meals for team members during their travel days and during the visit.
4. Local transportation between the airport, hotel, and your campus.
5. Arrangements for a private team meeting room on campus.

Colleges make travel arrangements directly with the peer review team members. Please remember that your site visit team members are volunteers. Colleges are expected to make payment arrangements directly with hotels and airlines whenever possible. **Any expenses paid out of pocket by the reviewers must be fully reimbursed. It is not acceptable to reimburse their out of pocket expenses as taxable income.**