



## Early Childhood Workforce Systems Initiative

### NAEYC State Policy Blueprint Planning Guide PLAN RECORDING TOOL (Step #5 in the Planning Guide)

Priority Ranking	What <sup>1</sup>	Why <sup>2</sup>	Where <sup>3</sup>	When <sup>4</sup>	Who <sup>5</sup>	With What <sup>6</sup>

<sup>1</sup> What objective are you prioritizing? Which essential policy area(s) does it address?

<sup>2</sup> How does this priority tie to your overall goal(s)? Why is it a priority? Your group should be able to clearly articulate the impetus and importance of any desired policy change or revision (importance often includes expected outcomes).

<sup>3</sup> Does this priority require action at the local, regional, or state level, or does it require action at all levels?

<sup>4</sup> Is it an immediate, mid- or long-term priority, or does it require attention and action at all stages? Are there specific times that this work or focus should occur (e.g., are there other efforts or legislative processes that it should coincide with, avoid, or follow)?

<sup>5</sup> Which partners can leverage the most resources, relationships, and public will related to this priority? Which entity(ies) will take the lead on this priority and which will lend a second tier of support? As possible, identify individuals and their specific responsibilities.

<sup>6</sup> What resources are needed to undertake the actions related to this priority? Consider in-kind, fiscal, human, and other resources.