



Expanded Teaching Staff Survey
For use in Step 1: Enrollment/Self-Study *Only*

We are collecting information to determine how well our program is meeting the needs of children and families in relation to nationally recognized standards and criteria developed by the National Association for the Education of Young Children (NAEYC). Please answer the following questions by circling the best response and adding comments, especially if you answer “Yes, but” or “No, but.” You do not need to put your name of this form. Please return it in the enclosed envelope by _____ (date).

RELATIONSHIPS				
1. When children have serious, challenging behavior, we work with the family as a team to develop an individual plan to support the child’s inclusion and success. (1.E.01)	Yes	Yes, but	No	No, but
2. When children have serious, challenging behavior, we have access to professionals who help us work successfully with the child and his or her family. (1.E.01)	Yes	Yes, but	No	No, but
Comments:				
CURRICULUM				
1. The curriculum is sensitive to the cultures and languages of the families in my classroom. (2.A.04)	Yes	Yes, but	No	No, but
2. The activities suggested in our curriculum are meaningful to the everyday lives of the children. (2.L.05)	Yes	Yes, but	No	No, but
3. We take into account the home language of the child when working on literacy and provide children opportunities to learn in a language they are comfortable with. (2.D.01, 2.D.02)	Yes	Yes, but	No	No, but
4. I refrain from using television, videos, and tapes in my classroom as way of entertaining children. (2.H.01)	Yes	Yes, but	No	No, but
Comments:				



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TEACHING				
<i>For teachers of infants only:</i> I talk to families of infants about how they meet their child’s needs at home, and I try to provide care in the same way at school. (3.G.06, 7.B.05)	Yes	Yes, but	No	No, but
Comments:				
ASSESSMENT				
1. I received training that helped me understand how to use our program’s assessment and screening tools. (4.C.02)	Yes	Yes, but	No	No, but
2. I refer to our curriculum goals when interpreting assessment data and then use the results to make decisions about curriculum content, teaching approaches, and my interactions with children. (4.C.03, 4.D.01, 4.D.08)	Yes	Yes, but	No	No, but
3. I received training that helped me understand and use the results of the assessments and explain it to others. (4.B.06, 4.D01)	Yes	Yes, but	No	No, but
4. I have the time and knowledge I need to talk to each family about their child’s development at home and school. (4.E.03)	Yes	Yes, but	No	No, but
5. I meet formally and informally with parents about the results of assessments. (4.E.02)	Yes	Yes, but	No	No, but
6. I regularly assess children in my classroom in the following areas of development: <ul style="list-style-type: none"> • Social-emotional • Physical • Language • Cognitive (4.C.01–3)	Yes	Yes, but	No	No, but



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<p>7. I regularly assess children in my classroom in the following areas of content:</p> <ul style="list-style-type: none"> • Literacy • Math • Science • Technology • Social studies • Creative expression—music, art, dance • Health and safety <p>(4.C.01–3)</p>	Yes	Yes, but	No	No, but
<p>8. I feel capable in using the following assessment tools:</p> <ul style="list-style-type: none"> • Checklists • Anecdotal notes • Individual child portfolios • Other <p>(4.B.06, 4.C.02)</p>	Yes	Yes, but	No	No, but
<p>9. We meet regularly to discuss assessment results and to decide how we need to change our teaching practices to meet children’s needs.</p> <p>(4.D.02)</p>	Yes	Yes, but	No	No, but
<p>10. I conduct both formal and informal assessments of children.</p> <p>(4.D.03)</p>	Yes	Yes, but	No	No, but
<p>11. I attempt to work with the child’s family on all aspects of his or her assessment plan, including explanation of all the measures used by our program and purposes of each.</p> <p>(4.E.04, 4.E.06)</p>	Yes	Yes, but	No	No, but
<p>12. When I communicate with families about their child’s assessments, I am careful to take into account their cultural values and the home language.</p> <p>(4.E.05)</p>	Yes	Yes, but	No	No, but
<p>13. Families are provided with detailed information about the confidentiality of assessment results and the limits of such confidentiality.</p> <p>(4.E.07 This is an Emerging Practice.)</p>	Yes	Yes, but	No	No, but



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HEALTH				
1. I feel comfortable that I can meet children’s health needs: <ul style="list-style-type: none"> • I have been trained in first aid and CPR. • I know when and how to exclude an ill child from the rest of the group. • I know how to safely administer and store medications. • I know how to keep our environment safe and clean. (5.A.03)	Yes	Yes, but	No	No, but
2. The children in my classroom have daily opportunities to play outside unless conditions pose a health risk. When it is necessary to play inside, equipment is available indoors to provide safe opportunities for large-motor activity. (5.A.06)	Yes	Yes, but	No	No, but
3. I am aware of temperature limits for food and liquids for children. (5.B.07)	Yes	Yes, but	No	No, but
4. Our program is supportive of breastfeeding moms, and we try and accommodate their needs by <ul style="list-style-type: none"> • storing and handling milk properly. • providing comfortable space for breastfeeding. (5.B.09)	Yes	Yes, but	No	No, but
5. All staff are instructed in and follow through on specific procedures for feeding infants; only certain food is given, and we follow strict guidelines to ensure its freshness. (5.B.10 This is an Emerging Practice.)	Yes	Yes, but	No	No, but
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TEACHERS				
1. My orientation included information on <ul style="list-style-type: none"> • the program philosophy, values, and goals; • expectations for ethical conduct; • health, safety, and emergency procedures; • accepted guidance and classroom management techniques; daily activities and routines of the program; • program curriculum; • child abuse and neglect reporting procedures; • program policies and procedures; • NAEYC Early Childhood Program Standards; • regulatory requirements. (6.A.03)	Yes	Yes, but	No	No, but
2. If I have not met the criteria for education and training, I have a plan in place to continue my education. (6.B.01)	Yes	Yes, but	No	No, but
3. I work to improve the conditions of children and families within our program as well as in our community and beyond. (6.B.02 This is an Emerging Practice.)	Yes	Yes, but	No	No, but
Comments:				
FAMILIES				
1. I have participated in events in the community outside of my teaching responsibilities that help me understand the family lives of the children I work with. (7.A.04 This is an Emerging Practice.)	Yes	Yes, but	No	No, but
2. I know about community resources and can help families get the services they need, including transitions for their child to other programs, schools, etc. (7.C.07)	Yes	Yes, but	No	No, but
3. Before information is shared with other agencies, we obtain written consent from the families. (7.C.08)	Yes	Yes, but	No	No, but



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4. I informally share information with parents about their child at least once a week. (7.B.06)	Yes	Yes, but	No	No, but
5. <i>For teachers of infants and toddlers only:</i> I informally share information with parents on a daily basis. (7.B.05)	Yes	Yes, but	No	No, but
6. If problems arise in my interactions with families, I am encouraged to use a variety of techniques to work through conflicts and ensure resolution in a language that the family understands and can communicate in. (7.C.04)	Yes	Yes, but	No	No, but
Comments:				
COMMUNITY RELATIONSHIPS				
1. I attend early childhood conferences, presentations, or both. (8.C.01, 8.C.02)	Yes	Yes, but	No	No, but
2. I am provided time and encouraged to participate in meetings and events outside of my particular agency related to early childhood service. (8.C.05)	Yes	Yes, but	No	No, but
3. I work with family members on community projects. (8.C.03)	Yes	Yes, but	No	No, but
Comments:				
LEADERSHIP AND MANAGEMENT				
1. I understand our program's mission and feel empowered by my program administrator to do my part toward our program's goals. (10.A.05)	Yes	Yes, but	No	No, but
2. The program administrator seems to keep up to date in the field and provides competitive, high-quality services. (10.A.06)	Yes	Yes, but	No	No, but



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3. I generally feel that I am respected and valued for my contributions to the program. (10.A.07)	Yes	Yes, but	No	No, but
4. Our program does a good job of trying to keep consistency between determining which staff children interact with primarily from day to day and keeping their primary classroom the same from day to day. (10.B.13, 10.B.14)	Yes	Yes, but	No	No, but
5. When transitions do occur, they are well planned for. (10.B.13, 10.B.14)	Yes	Yes, but	No	No, but
6. I am familiar with the written health and safety policies of my program. I can easily locate these if I need to review any of them. (10.D.01)	Yes	Yes, but	No	No, but
7. My personal needs (comfort, safety, health, space to work and relax away from children) are met. (10.E.07)	Yes	Yes, but	No	No, but
8. I received a written document when I was hired (or shortly thereafter) that detailed the program's personnel policies, including the benefits package and job descriptions (10.E.01, 10.E.06)	Yes	Yes, but	No	No, but
9. I receive a yearly evaluation from my supervisor. (10.E.09)	Yes	Yes, but	No	No, but
10. Program staff meet every year to talk about how we are doing and our plans for change and growth. (10.E.11, 10.E.12, 10.F.01)	Yes	Yes, but	No	No, but
11. When the annual evaluation is completed, I am given a final report of the findings. (10.E.02)	Yes	Yes, but	No	No, but
12. I am expected to take advantage of professional development opportunities and am given time to keep my credentials and coursework up to date and meet requirements. (10.E.11)	Yes	Yes, but	No	No, but
13. Trainings that are relevant to the needs of staff are also offered through the program. (10.E.12)	Yes	Yes, but	No	No, but



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14. I feel like I have a voice in planning for program improvement. (10.A.07, 10.F.01, 10.F.04)	Yes	Yes, but	No	No, but
Comments:				

Additional comments:

Thank you for completing this survey! Working together we can make this program an even better place for children to grow and learn.