

10.F. – Program Evaluation, Accountability, and Continuous Improvement

	10.F.01	I-T-P-K	Not Currently Assessed: Best Practice
a	At least annually, administrators, families, staff, and other routinely participating adults are involved in a comprehensive program evaluation that measures progress toward the program's goals and objectives. Valid and reliable processes are used to gather data and evidence.		
<i>Examples include family and teaching staff surveys developed for self-study or self-assessment.</i>			

	10.F.02	I-T-P-K	Random	TS, FS, PP
The annual evaluation processes include gathering evidence on all areas of program functioning, including:				
a	policies and procedures,			
b	program quality,			
c	children's progress and learning, family involvement and satisfaction, and community awareness and satisfaction.			
d	A report of the annual evaluation findings is shared with families, staff, and appropriate advisory and governance boards, and the results are used as a basis for continuing successful activities and for changing those that need improvement.			
<i>Evidence may include the NAEYC self-assessment family and teaching staff surveys.</i>				

	10.F.03	I-T-P-K	Random	PP
a	The program establishes goals for continuous improvement and innovation using information from the annual program evaluation. The program uses this information to plan professional development and program quality-improvement activities as well as to improve operations and policies.			
<i>Evidence does not have to include the actual annual program evaluation, but must include the goals created for improvement from the annual evaluation.</i>				
<i>Acceptable evidence may take the form of 2 examples that show or describe how you have used information from the annual program evaluation to plan professional development, and 2 examples of how you have used information from the annual program evaluation to improve a program policy, procedure, or activity.</i>				

	10.F.04	I-T-P-K	Random	TS, FS, PP
a	The program offers staff and families opportunities to assist in making decisions to improve the program. Collaborative and shared decision making is used with all participants to build trust and enthusiasm for making program changes. Staff and families meet at least annually to consult on program planning and ongoing program operations.			
<i>Evidence may include a written policy, meeting schedules, agendas, newsletters and memos showing collaborations and shared decision making among staff and families and that such opportunities are offered at least annually.</i>				

	10.F.05	I-T-P-K	Emerging	PP
a	The program has an ongoing monitoring system to ensure that all program goals and requirements are met. The program has a data system that is used to collect evidence that goals and objectives are met. This evidence is incorporated in the annual program evaluation.			
<i>A data system used to collect evidence that goals and objectives are met could be an Excel spreadsheet, a Word table or any system that the program chooses. The purpose is to both collect and compile the evidence for reporting in the annual program evaluation.</i>				