

## APPLICATION FOR ACCREDITATION ELIGIBILITY REVIEW

### Institution information

\_\_\_\_\_  
Name of Institution

\_\_\_\_\_  
Street Address (not a P.O. box)

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Web Address

1. Institutional Category (Check all that apply. See [Carnegie Classification of Institutions of Higher Education.](#))

- |   |  |
|---|--|
| <input type="checkbox"/> Community, junior, vocational, or technical college            | <input type="checkbox"/> Rural institution                     |
| <input type="checkbox"/> Baccalaureate college  | <input type="checkbox"/> Urban institution                     |
| <input type="checkbox"/> Master's college/university                                    | <input type="checkbox"/> Multi-campus institution              |
| <input type="checkbox"/> Doctorate-granting university                                  | <input type="checkbox"/> Historically Black College/University |
| <input type="checkbox"/> Public institution   | <input type="checkbox"/> Hispanic-serving Institution          |
| <input type="checkbox"/> Private institution  | <input type="checkbox"/> Tribal College/University             |
| <input type="checkbox"/> Institution serving other diverse population (please specify): |  |

2. What level(s) of Early Childhood Education program(s) are offered at this institution? (Check all that apply, regardless of which programs are seeking NAEYC Accreditation)

- |  |  |
|--|--|
| <input type="checkbox"/> Certificate (note: certificates are not currently eligible for NAEYC Accreditation) | <input type="checkbox"/> Post-Baccalaureate degree   |
| <input type="checkbox"/> Endorsement (note: endorsements are not currently eligible for NAEYC Accreditation) | <input type="checkbox"/> Initial Master's degree   |
| <input type="checkbox"/> Associate degree  | <input type="checkbox"/> Advanced Master's degree  |
| <input type="checkbox"/> Bachelor's degree   | <input type="checkbox"/> Doctoral degree (note: doctoral degrees are not currently eligible for NAEYC Accreditation) |

**NAEYC Early Childhood Higher Education Accreditation**

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**Early Childhood Higher Education Program Information**

***Complete pages 2 & 3 for each degree being submitted for eligibility, making additional copies of these pages as needed. Each degree must meet all eligibility requirements. Each eligible degree will receive a separate accreditation decision.***

***Attach*** a printout of the degree program description and requirements, from current college catalog.

3. List the full name and type of the degree program being submitted for eligibility exactly as listed in college catalog. (ex: A.A.S. in Early Childhood Education; B.A. in Child Development, etc.)

\_\_\_\_\_

Graduates of this program earn a/an:

- Associate degree                       Bachelor's degree                       Master's degree

4. List the courses in this program that will be used to meet the eligibility requirement of at least 18 credits in early childhood/child development.

<b>Course name:</b>	<b>Course number:</b>	<b># of credit hours:</b>	<b>Requires fieldwork?</b>

5. Candidates and faculty (for most recent semester available)

Total number of full-time Early Childhood Education candidates enrolled in this degree program in most recent grading period available: \_\_\_\_\_

Total number of part-time Early Childhood Education candidates enrolled in this degree program in most recent grading period available: \_\_\_\_\_

Total number of graduates in most recent class: \_\_\_\_\_

Total number of faculty who teach in this degree program:

Full-time: \_\_\_\_\_                      Part time/adjunct: \_\_\_\_\_

**Early Childhood Higher Education Program Information (continued)**

6. Campuses/off-site locations where courses in this degree program are offered (list campus/location names and distance from main campus)

_____	_____
_____	_____
_____	_____

7. Are online classes offered to candidates in this degree program?  Yes  No

If yes, what percentage of courses in this program is offered online? (Check one)

Less than 25%     25-50%     More than 50% but less than 100%     100%

## NAEYC Early Childhood Higher Education Accreditation

### Evidence of Eligibility for Program Accreditation

**Each degree program submitted for review must meet six eligibility requirements. Submit evidence of those requirements here:**

1. Our degree programs are offered by an institution that is located in a U.S. state, district, or territory and is currently accredited by a regional institutional accrediting agency that is recognized by the Council for Higher Education Accreditation (CHEA) or the U.S. Department of Education. (Must be met at time of application)

**Evidence:** Check the regional agency that currently accredits your institution. Please ensure that the name of the institution on p. 1 of this application matches the institution's name as it appears on the regional accrediting body's website.

- |   |   |
|---|---|
| <input type="checkbox"/> Middle States Commission on Higher Education | <input type="checkbox"/> New England Commission on Institutions of Higher Education |
| <input type="checkbox"/> North Central Higher Learning Commission     | <input type="checkbox"/> Northwest Commission on Colleges and Universities          |
| <input type="checkbox"/> Southern Association of Colleges and Schools | <input type="checkbox"/> Western Association of Schools and Colleges                |

2. Our degree program(s) have not been designated as "low-performing" by the state as outlined by Title II of the Higher Education Act. (Applies only to licensure programs reported on through Title II. Must be met at time of application)

- True                       False                       Not Applicable (our program is not reported on through Title II)

3. Each degree program listed in this application is a specialized degree in early childhood or child development with at least 18 credit hours of early childhood coursework. This may include courses from other departments, such as Child Psychology, Sociology of the Family, or Children's Literature, if these courses are aligned with NAEYC accreditation standards and faculty are willing to participate in site visit interviews (must be met at time of application).

**Evidence:** Answers to questions #3 & 4 on page 2 of this application (including attached degree program description/requirements from course catalog.) Remember to submit a copy of pages 2 and 3 for each degree program, degree track, or degree plan seeking accreditation.

4. Each submitted degree program includes field placements (must be met by Self-Study Report submission).

Yes                      No

5. Each submitted degree program has graduated at least one degree candidate prior to application (must be met by Self-Study Report submission).

**Evidence:** Answer to question #5 on page 2 of this application. Remember to submit a copy of pages 2 and 3 for each degree program, degree track, or degree plan seeking accreditation.

6. The faculty for **each submitted degree program** includes at least one full-time faculty member whose primary responsibilities are in the early childhood program(s) submitted for review. **For associate degree programs**, this faculty member must hold a graduate degree in early childhood education, child development, child and family studies, or a related discipline with at least 18 graduate credits in early childhood/family studies. **For bachelor's and master's degree programs**, this faculty member must hold a terminal degree in early childhood education, child development, child and family studies, or a related discipline with at least 18 graduate level (or higher) credits in early childhood/family studies. For all degree levels, this faculty member must be listed as either the primary or secondary contact on page 6 of this application. One person may serve this role in multiple degree programs. (Must be met by Self-Study Report submission).

**Evidence:** Attach a brief resume for the full time early childhood faculty member who fulfills this requirement for this program. Include the full name of the graduate degree that meets this requirement. If the degree name is not one of those listed above, in addition to the resume, please also attach an unofficial transcript on which you have circled 18 graduate credits in child development, family studies, and/or early childhood education. If graduate course titles on the transcript do not clearly indicate child/family content (if they are more general, such as "reading" or "fieldwork" without describing the ages of the children), in addition to the resume and transcripts, please also attach a letter addressed to the Commission briefly describing graduate-level coursework (course projects, research papers, dissertation, or other graduate work) related to early childhood in each course that you have circled. The brief descriptions should indicate how the individual's work in that class focused on children in the birth-through-eight age range, even if classmates may have had other areas of focus.

## NAEYC Early Childhood Higher Education Accreditation

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### Additional Information and Estimated Timeline for Submitting Self-Study Reports

Multiple degree programs may be submitted in the same Self-Study Report if they share the learning opportunities and key assessments described in Part Two of the report. Once a complete Self-Study Report is submitted, the site visit and the Commission's accreditation decision typically occurs within a year.

NAEYC reserves the right to assign peer reviewers and to limit the number of site visits per cycle to preserve the quality of accreditation decisions. We will conduct site visits within one academic year after your completed report is received. Multiple degree programs or multiple campuses may require a longer site visit or larger review team.

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Please provide us with your best estimate of anticipated Self-Study Report submission date below so that we can make projections and prepare for future site visits. You will have the opportunity to adjust this estimated timeline in Annual Program Update forms if your program's circumstances change.

We intend to complete our self-study process and submit our completed Self-Study Report

By March 31, 20\_\_\_\_\_

By September 30, 20\_\_\_\_\_

<b>If Your Program's Self-Study Report Is Received By</b>	<b>Your Program Will Typically Be Considered For A Site Visit</b>	<b>Your Program Will Typically Receive an Accreditation Decision</b>
March 31	The subsequent fall	The subsequent spring
September 30	The subsequent spring	The subsequent fall

## NAEYC Early Childhood Higher Education Accreditation

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### Contact Information

#### Primary Contact for NAEYC Communications

(May be the person who fulfills program eligibility requirement 5)

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Name and Title

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Signature

Date

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Phone

Email

#### Secondary Contact

(Must be the person who fulfills program eligibility requirement 5 if primary contact does not)

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Name and Title

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Signature

Date

---

Phone

Email

#### Institution Chief Executive

(President or other chief executive representing the institution must sign this application.)

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Name and Title of Institutional Chief Executive

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Signature of Chief Executive

Date

*By signing this application, we confirm that the named degree program(s) intend to pursue accreditation and meet all accreditation eligibility requirements as stated in this application form.*

## NAEYC Early Childhood Higher Education Accreditation

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### Application for Eligibility Review fee

If you are submitting your application as a hard-copy document, please enclose with the application a check for the eligibility review fee payable to NAEYC, or contact us at [highered@naeyc.org](mailto:highered@naeyc.org) if you wish to pay via ACH Direct Deposit or credit card. If you are submitting the application via PDF, the check can be mailed separately to the address below. Current fees are posted on the NAEYC website. The application is considered complete once NAEYC has received both this form and the fee.

NAEYC Accreditation fees must be submitted separately from NAEYC membership fees, resources sales, and conference fees.

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Please submit completed application and all requested attachments by email to [highered@naeyc.org](mailto:highered@naeyc.org) or by mail to:

NAEYC  
Early Childhood Higher Education Accreditation  
1313 L Street, NW, Suite 500  
Washington, DC 20005-4101

If you have questions, please contact  
1-800-424-2460 extension 8007 (phone)  
202-350-8799 (fax)  
[highered@naeyc.org](mailto:highered@naeyc.org)