

Supervision in NAEYC Accredited Programs

Implementing Supervision Practices and Routines

One of the items that are critical to becoming accredited and maintaining accreditation is supervision. NAEYC Accredited programs must follow all required items. Whether you have experienced or new staff, it is the program's responsibility to keep all staff up to date on supervision policies and procedures. This resource includes policies and procedures you may want to consider implementing to ensure that your education team takes steps to prevent supervision lapses in the programs.



Policies and Procedures:

- Orient experienced and new staff to supervision practices.
- Complete face-to-name checks throughout the day including during transitions.
 - Practice face-to-name by matching the child's face to their name on the attendance sheet before marking them as present.
 - Verify staff are doing face-to-name checks throughout the day in all classrooms.
- Supervision training is conducted on an ongoing basis and aligned with NAEYC supervision-related required items and state regulations.

Expectations of Staff:

- Be alert and responsive.
- Know where children are at all times.
- Be able to see and hear the child as required.
- Provide supervision appropriate to the individual age and needs of the child.



Make a Plan Together

Partnering with your education team is one of the best ways to ensure that supervision requirements are understood and implemented. Use the chart below to review your practices. All staff work together to keep children safe by avoiding supervision lapses.

NAEYC Required Supervision Assessment Items	
A.6.17	The staff handbook includes a supervision policy which states: 1) infants and toddlers are always supervised by sight and sound at all times, and 2) preschoolers and kindergarteners are primarily supervised by sight and sound with brief periods where they may be supervised by sound only, as is developmentally appropriate.
O.6.11	Infants and toddlers are always supervised by sight and sound.
O.6.12	Preschoolers and kindergarteners are supervised by sight and sound most of the time. Children may be out of sight for up to five minutes so long as they can still be heard.