

**September 5, 2018**

**Excerpt from the NAEYC Governing Board Policies and Procedures**

**Section 8.3 Affiliate Advisory Council**

**Purpose**

The purpose of the Affiliate Advisory Council is to:

- (a) To advise the NAEYC Governing Board and national staff about all issues related to affiliates and members, including but not limited to organizational health and wellness, relationships between and among components, nonprofit best practices and member voice.
- (b) To identify and develop a strong, inclusive leadership.

**Council Membership**

The Affiliate Advisory Council shall be comprised of 16 seats. Three seats are reserved for the Chair, Chair-elect, and Past Chair. One seat is reserved for the NAEYC Vice President who serves in an ex officio role as the Governing Board's affiliate liaison. With the exception of the seats for Chair, Chair-elect, Past Chair, and the NAEYC Vice President, appointments to the Council shall be made through an application process open to any NAEYC member and approved by the Affiliate Advisory Council.

The Chair-elect will be elected annually by the Affiliate Advisory Council members. Candidates for Chair-elect must be current members of the Affiliate Advisory Council. Individuals who are elected as Chair-elect serve one year in that role. They then serve the following year as Chair and the subsequent year as Past Chair.

**Annual Report**

The Affiliate Advisory Council will deliver an annual report to the Board.

*EFFECTIVE DATE: July 2015; PURPOSE: To provide clarity on how the Commission on Early Childhood Associate Degree Accreditation is selected; ORIGIN: Approved by the Board of Directors July 2015. Replaces "Affiliate Council" adopted April 2000, amended April 2007 and January 2017; "Composition: Affiliate Liaison Seats", adopted July 2000.*

**Procedure Section 8.3 Affiliate Advisory Council Procedure**

**Selection of Affiliate Advisory Council Members**

*Among the twelve open seats on the Affiliate Advisory Council, two seats will be held by an Affiliate staff member and an Interest Forum Facilitator. These roles are designated for seats on the Council to reflect the Council's commitment to a high-performing, inclusive organization and member voice. As with all open*

*seats, these seats will be tied to specific skills, knowledge, and talent needed at the time of each election cycle.*

### **Qualifications for the Selection of Affiliate Advisory Council Members**

*In addition to specific skills, knowledge and talent needed at the time of each election cycle, candidates for a position on the Affiliate Advisory Council will have extensive demonstrated evidence of:*

- (a) Strong interpersonal and facilitation skills and excellent written and verbal communication skills.*
- (b) Current NAEYC membership.*
- (c) Strong commitment to building and sustaining an Affiliate Advisory Council that is effective in moving the mission and strategic direction of NAEYC forward through an inclusive and shared leadership format.*
- (d) Ability to devote the necessary time.*

Candidates must also be willing to make a 3-year minimum commitment of active participation as a Council member.

### **Nominations Committee of the Affiliate Advisory Council**

The Affiliate Advisory Council will establish a committee to make nominations for new Council appointments. The composition of the Committee will include five NAEYC members—a member of the Affiliate Advisory Council, a Governing Board member, and three additional NAEYC members named by the Affiliate Advisory Council for two-year terms that are identified through an application process.

### **Meetings**

The Affiliate Council holds monthly meetings; ten are webinars and two are face-to-face meetings.